

PTO Meeting- November 9th, 2017

PTO Board Present: Jill Amanno, Candace Barrios, Hillary Fish

Call to order 5:36pm

Reminders

- Parent teacher conferences this week and next. Early dismissal for first and second graders 1:35pm until November 17th.
- Next month's meeting falls on a Tuesday, Dec. 12 from 5:30-6:30. We decided to alternate between Tuesdays and Thursdays so that more parents have the chance to attend meetings.
- No school tomorrow.

Dia De Los Muertos Recap

- Face Painting line was a big hit. There was a large line and children waited patiently for their turn, preventing them from experiencing other areas. Revisit number of painters next year. Also purchase plastic organizers for the face painting section per artist to ensure all materials needed are readily available.
- Offer relief for Cafeteria lead.
- Great group of high school volunteers (thank you, Candace!)
- Kitchen needs gloves, aprons.
- Nicole Fowler can do a food presentation for future serving events.
- Move stations around and separate more. Champarada, pan, popcorn outside. Pozole can also be outside.
- Committee was great-called volunteer list to make sure everyone was reminded that they signed up. Dina called and then emailed if people didn't answer after leaving voice mail.
- Everyone loved the food. Ran out of food around 6:30pm, which was great timing for running out. Will need to increase food volume by 20-30% next year. Next year will need to double beans and rice order.
- Have servers ask what the people want before serving them everything.
- Volunteer lead to show portion size.
- 40 parent volunteers plus all teacher volunteers-15 student volunteers!
- Kitchen: Ensure gloves, aprons, food handling materials readily available. Long line, was going quick, but it would be best to separate the areas of food service.
- Cookies were a hit! Need more icing next time. More straight frosting and hard candies would be good so we don't run out.
- Mary will coordinate borrowing and installing lights from above next year.
- Blue block supervision needed for future events.
- Balloon popping game went over very well. Might be good to have a few garbage bags/bins ready of pre-filled balloons to go so that there wasn't so much time taken away from the actual game play.
- Parking is being addressed by Mary. Encouraging carpooling if possible.
- Email letter to all of the volunteers to thank them for their participation

- Thank-you gifts for committee leads with value not to exceed \$20. Motion to approve Nikki Fowler, seconded by Hillary Fish, all approve.

Photo Sharing

- Mary is looking into sharing photos through school Shutterfly
- DropBox for now: Send home flyer to parents with information on Dropbox info
 - Having guidelines listed and also make sure there is a way for parents to ask for photo removal
 - Nicki Fowler Volunteers for DropBox Lead

Thank You Letters for Pumas Pledge

- Candace is sending final list to Hillary to print thank-you letters.
- Letters will go home “in care of” student.

PTO Brochure

- Finishing up with brochure to go home with students.

Valentine’s Day Family Dance

- Committee leads: Hillary, Christian, Nicki Fowler
- February 10th 4:30-7:30
- Dinner and dancing all-inclusive for the whole family (parents and children) for \$15.
- Looking at Los Padres, church and Hartnell as alternative venues.
- Budget for event: \$2500 (including income).
- Asking for the DJ from last year to attend but we will need to talk to him about playing more Spanish music and mixing it up a little bit more.
- Add song requests on RSVP.
- Hillary needs to create Save the Date.
- More desserts needed.
- Ask Veronica and sister to do balloons again.
- Silent auction (5+ items) – Ask letter!
- Decide on food at next meeting.

Notes from last year:

- High school volunteers to help with the photo booth.
- Mary had high school volunteers helping serve food.
- We will need volunteers for set-up the night before and take down the night of. Send out request to parents to help cleanup.
- Welcome table where people were greeted and tickets were taken.
- Purchased from Pastabilities last year. Mixed reviews!
- Created our own salad from Costco.
- Carmen Ponce coordinated sparkling cider donation.